



## **Job Posting: Samstagsschule Instructor**

**Position Title:** Samstagsschule German Language Instructor (in-person)

**Reports to:** Director of Language Education

**Position Classification:** Part-Time, hourly

**Wage:** \$65-\$70 per instructional hour, depending on experience

**Start Date:** September 20th, 2025 (first day of instruction)

### **Position Overview**

We are looking for a creative and experienced German language educator with a passion for teaching children ages 4-17 on Saturday mornings throughout the 2025/2026 school year! The emphasis of the GAI Samstagsschule program is the natural acquisition of language in an interactive and fun environment. The classes follow a framework that incorporates singing, crafts, games, and physical motion, along with didactic lessons at an age-appropriate level.

At Samstagsschule, we strive to create an inclusive environment and welcome students from all backgrounds. Our goal is not only to teach the German language, but also to spark our youth's interest and curiosity in Germanic cultures and connect children to a broader world through an intercultural lens.

### **About the Germanic-American Institute**

The Germanic-American Institute is a Minnesota non-profit organization, located on historic Summit Avenue in St. Paul. The GAI is the most prominent center for German language and culture education in the United States, and our mission is to connect people to a broader world through German language and culture. We operate two German Immersion preschools, a Saturday school, summer camps, and adult language classes for every level, in addition to producing a wide array of cultural programs throughout the year. The GAI is also a Goethe-Institut proficiency exam testing center and a sanctioned Kulturgesellschaft.

### **Work Schedule:**

Samstagsschule takes place on Saturdays from September through December (December 3 weeks off) and January through May. Teachers are not guaranteed to work all three shifts listed below, as hours will be based on demand/number of children enrolled. Teachers are expected to arrive at least 15 minutes before class begins. Classes are offered in-person at the GAI. Hours of instruction are as follows:

- 9:00am - 10:00am - 4 to 7 year olds
- 10:30am to 12:00pm: 8 to 11 year olds
- 12:30pm to 2:00pm - 12 to 16 year olds

**Duties:**

You will work with a group of children between the ages listed above, who either do not speak any German and are learning the language, or with children who have had exposure to the language at home or at school. Instructors are expected to plan their own activities and lessons, and utilize their experience with teaching to create an educational, fun, and engaging environment for children. In addition to in-class instruction, teachers prepare their own lessons and send bi-weekly communications to parents with a short summary of class activities/homework/upcoming events.

The ideal candidate is passionate about German language education and has experience teaching German as a foreign language to children. You are patient, creative, understanding, and have a passion for teaching children and developing lesson plans that follow a framework which incorporates singing, crafts, games, and physical motion, all while encouraging and teaching children German. This is a fun and exciting opportunity to share your love of the German language and culture with our youth!

**Qualifications:**

- Native or near-native fluency in German
- Professional experience/training in teaching German as a foreign language or equivalent
- Ability to maintain a classroom environment that is conducive to learning
- Strong ability and willingness to design highly interactive, kid friendly learning activities
- Familiarity with a variety of instructional methods, materials, and techniques
- Experience with working with children, ages 4-16
- Successful background check
- Valid US work permit
- Maintain highest personal discretion of confidential data and documents and student information
- Communicate and build positive relationships with families of varying communication styles and backgrounds
- Intercultural Competence and Commitment to Inclusion, Diversity, Equity and Access (IDEA): Ability to work with individuals of varied styles, perspectives, gender expression, race, sexual orientation, religion, ability, age, class and immigrant status
- Possess excellent curiosity, creative thinking and problem-solving skills
- The ability to work collaboratively with other teachers and administrators

**Highly desired qualifications:**

- 2 years experience teaching at a child care program or school
- Ability to converse and teach in German
- Experience teaching in German a plus

**To Apply:**

Send a cover letter and resume to Kelsey Bardon, Director of Language Education at [kbardon@gaimn.org](mailto:kbardon@gaimn.org). Be sure to include "Samstagsschule Instructor Application" in the subject line to help us identify your application. Applications will be accepted until the position has been filled.