

Position Title: Summer Camp Counselor/Teacher Assistant



Location: Germanic-American Institute, 301 Summit Ave. Saint Paul, MN (onsite)

Start Date: End of June, 2025 (training); July 7th (Official first day of Summer Camps)

Position Overview:

The Germanic-American Institute is currently seeking candidates for a seasonal Summer Language Camp Counselor/Teacher Assistant position in July/August, 2025. Summer Camp is the GAI's summer language program, which is offered to children 5-13 years old. Each camp lasts one week (Monday to Friday) and is centered on a fun and highly interactive theme.

Campers have the option for extended care in the afternoon hours during Summer Camp. The Summer Camp Counselors/TAs lead student games, crafts, and physical activities during the afternoon - all while speaking German. Camp Counselors/TAs have an opportunity to be creative, engage with kids in German, and enjoy a fun atmosphere.

Availability / Hours:

Summer Camp Counselor/TA shifts are Mon through Fri between 8:00am and 4:30pm. Morning shifts typically end at 12:30pm while afternoon shifts start at noon and end when the last camper has been picked up. Full days may be possible, but scheduled hours will not exceed 40 hours per week. Counselors must be available to work for the entire week of a camp, but are not required to work all five weeks. Offer of employment is contingent on completion of a satisfactory background check.

Daily Responsibilities:

- Maintain accurate attendance throughout the afternoon
- Assist Lead Camp Teacher in the morning with any planned, age-appropriate activities
- Manage camper behavior during activities and anticipate needs
- Encourage campers to participate in activities
- Outside playtime supervision of children, interaction with them, and communication in German
- Communication with parents at drop-off and pick-up
- Clean-up of all Summer Camp areas used after campers have departed
- Completion of closing procedures prior to departing from GAI grounds

Requirements / Qualifications:

- At least intermediate proficiency in spoken German, advanced proficiency preferred
- Experience working with children in a child care, summer camp or classroom environment
- Availability to work (minimum) one full week of camp
 - Camp Dates are as follows: July 7-11, July 14-18, July 21-25, July 28-August 1, and August 4-8
- Past experience leading children's activities, crafts, sports, or games
- A genuine love and appreciation for younger children and their needs
- A professional attitude when speaking with parents regarding their child's day
- Assertiveness, compassion and calm demeanor when handling behavioral situations amongst students
- CPR/ First-Aid certification desired

Compensation / Wage: \$17.00 - \$20.00 per hour (20 hours max per week)

To Apply: Send a resume/CV and cover letter to Kelsey Bardon, Director of Language Education – Language Education Department: language@gaimn.org. For more information visit www.gaimn.org.