



2023 Artisan & Cultural Vendor Agreement

Friday, September 8 | 4 PM to 10 PM

Saturday, September 9 | 10 AM to 10 PM

Vendors should be able to demonstrate a connection to Germany and/or Germanic culture in order to be considered for a vendor booth at St. Paul Oktoberfest.

Vendor Booth Details

- Vendors will receive one (1) 10'x10' space, 8 ft table, chairs, overnight security Friday and Saturday night
- Vendors will provide their own tent, lights, signage, tablecloths, power cords, POS systems, etc.
- Vendor fee includes 110 electricity to your space (if required, please indicate on the form below), power needs beyond 110v may be provided by the GAI at an additional cost
- **Cost: \$400 for both days, all forms and payment is due by August 11, 2023**
- \$150 discount available for non-profit organizations

Application

Name: _____

Company Name: _____

Address: _____

City, State, Zip: _____

Phone: _____ Email: _____

Please describe your wares and pricing:

website _____

Please include the following items. All items are required in order for your application to be considered complete and be valid for consideration:

- Completed vendor application
- Certificate of Insurance with the GAI listed as a Certificate Holder
- Completed ST19
- In order to receive \$150 discount, please also provide proof of non-profit status
- High-res logo in .eps or .peg format
- Payment in full

Payment can be submitted via check made payable to GAI, by phone or online. Once your application has been approved vendor fees are non-refundable. If you are not selected as a vendor, your fees will be refunded in full.

Vendor Fee	\$400		
Includes:	10 x 10 outdoor space, 8 ft banquet table, chairs (please indicate how many)	Chairs: <input type="text"/>	
	110v Electricity (please indicate)	Yes / No	
Provide your own:	Tent, display, light, signage, table cloths		
Additional Options:			
Options:	Price:	Qty:	Sum:
10x10 tent	\$125	<input type="text"/>	\$
Additional 10 x 10 Space	\$125	<input type="text"/>	\$
10x20 tent (must add additional space fee)	\$200	<input type="text"/>	\$
8 ft tables	\$15 (each)	<input type="text"/>	\$
Subtotal of additional options			<input type="text"/>
Total Due (incl. \$400 vendor fee) -\$150 non-profit discount (if applicable)			<input type="text"/>

Signature

My signature below indicates that I have read and understand the policies laid out in the vendor application. I and my staff and coworkers will comply with all MN laws. I will hold harmless the Germanic-American Institute and all its employees, staff, volunteers, and persons associated with the event from any liability, personal injury, loss or vehicle equipment damage that my staff or I may incur prior to, during, and after the event. My staff and I will comply with all festival rules and requirements, failure to do so will result in removal from the event. I guarantee the work represented in my application is reflective of the work I will be selling at St. Paul Oktoberfest. Booth must be staffed at all times during event hours. No early take down at any time is permitted at the event.

Signature: _____ Date: _____



Please return your completed application, proof of insurance, completed ST-19, and payment in full by **August 11, 2023**.

Mail to: Germanic-American Institute, Attn: Casey Horn, 301 Summit Ave, St. Paul, MN 55102 or Email: programming@gaimn.org
gaimn.org/oktoberfest-2023-vendors